



The Board of Trustees of the Germantown Public Library is looking for a dynamic leader who can build on the tradition of community-based, customer-oriented, library service that is the hallmark of the Germantown Public Library. The Library serves a small rural community, rich in history and community pride. Germantown Public Library is located in Germantown, Ohio, approximately 45 miles north of Cincinnati, 15 miles southwest of Dayton, and 90 miles west of Columbus. The area is known for its abundance of natural areas, including several popular parks and wildlife areas.

The Germantown Public Library is legally classified as a School District Public Library, and serves the population of the Valley View Public School District. The service area of the library is approximately 11,000 people. The 2021 budget is approximately \$710,000 for all funds. The Germantown Public Library is one of the few library districts that does not levy a property tax, and depends almost entirely on Public Library Fund revenue from the State of Ohio. There are currently five full-time employees and approximately twelve additional part-time staff members.

Characteristics of the desired applicant:

An MLS/MLIS degree from an ALA-accredited institution and public library management experience is preferred for this position. Advanced management education such as an MBA or MPA will also be considered. This position will require community involvement, especially with local business leaders and the leadership of the local school district. Germantown Public Library used the Booksystems, Inc. Atrium ILS.

Other desired knowledge and experience applicable to smaller public libraries include: fiscal stewardship, personnel management and organization, legal statutes and requirements, technology, and building maintenance. The candidate is expected to lead by example and should have a strong agenda setting process.

Salary will be negotiable and based upon the candidate's experience and credentials. The estimated starting salary range is \$62,000 to \$75,000 per year. **Benefits:** Participation in OPERS retirement, paid vacation and sick leave based on job position and years of service, 10 paid

holidays.

Application Materials:

Those interested in this position should submit a resume, the names and contact information of three professional references and a cover letter. Applicants that respond by April 15, 2021 will be given priority.

Submit applications via email to:

Greg Van Bebber, Fiscal Officer

greg@gtownlibrary.net

Please include the subject line: Executive Director Recruitment

Application materials can be submitted by mail to:

Greg Van Bebber, Fiscal Officer

Attn: Executive Director Recruitment

51 N. Plum Street

Germantown OH 45327

For further information, contact:

Greg Van Bebber, Fiscal Officer

greg@gtownlibrary.net

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